



COMPANY: Harbor Services Company is a leading provider of railcar and locomotive repair services for the railroad industry in the United States.

POSITION: Railcar Repairman 1

COMPENSATION: Please call Human Resources for compensation information.

REPORTS TO: Supervisor

JOB SUMMARY: The primary responsibility of the Railcar Repairman I is to perform all freight car repairs including the inspection and repair and billing of railroad freight cars in accordance to all AAR, FRA and Railroad rules with minimal supervision. This work is accomplished through the use of hand tools, cutting torches, and welding equipment. Work is of a physical nature and involves kneeling, bending, and stooping.

ESSENTIAL DUTIES AND RESPONSIBILITIES While the following information should be considered a comprehensive description of this position, it should also be noted that some responsibilities and duties may not be specifically addressed, and other duties may be assigned. Additionally, the job description is subject to change without prior notification.

- Conduct all business in accordance with company policies and procedures, railroad policies and safety procedures, state and federal laws; e.g., OSHA, ADA, etc.
- Your primary responsibility is to ensure that all work is done in a safe manner and that all safety rules take precedence over any other work. It is your responsibility to maintain a safe working environment for you and all employees. This includes identifying safety hazards, avoiding unsafe work, and problem solving.
- Perform all freight car repairs – inspect, repair, bill and service railroad freight cars in accordance to all AAR, FRA and Railroad rules with minimal supervision. This is accomplished through the use of hand tools, cutting torches and welding equipment. Work is of a physical nature and involves kneeling, bending and stooping.
- Conduct inspections of rolling stock (freight cars, flatcars, tank cars, etc.) – inspect rolling stock for defects or evidence of wear; inspect rolling stock for compliance with industry standards; inspect lading for shifting loads, clearances, and compliance with rules; inspect rolling stock damaged in derailments or collisions; conduct pre-trip inspections (air brake tests, fuel, etc.).
- Perform scheduled and on-demand maintenance – be certified to perform initial terminal, extended haul, 1,500 mile and single car air brake tests and other pre-trip maintenance; lubricate journals, clean and prepare surfaces for painting.
- Repair rolling stock structural components – fabricate, cut and perform rough finish operations on metal and wood replacement parts; fasten and assemble car parts by riveting, bolting, welding and other methods.
- Remove and replace defective appliances and components – remove and replace defective components on rolling stock (trucks, shoes, coupler assemblies, air brake systems).
- Work with shop machines and tools – safely and effectively operate the following; acetylene torches, non-power tools (pliers, wrenches, hammers), power tools (drills, power saws, grinders); electric and gas welding equipment.
- Welding Requirements: be AWS D-15.1 in welding spec. 2-G and 3-G (vertical up and overhead).
- Practice safe work habits – understand and follow company and industry safety rules, practices, and procedures, wear prescribed safety apparel; take appropriate action when conditions threaten safety of self or coworkers; ensure equipment and work area are in safe operating condition before starting work.
- Report all work performed on proper billing sheets accurately.
- Assist in opening door and raising decks for inspection as needed.
- Assist in lowering decks and closing doors as needed.



- Ability to perform all site specific equipment inspections (documented) and ensure all equipment is kept clean and in good repair.
- Load and unload material as needed.
- Keep storage and repair tracks neat and orderly.
- Assist in other duties as requested.
- Conduct: inbound, in-process and final inspections of rolling stock (site specific freight cars, flatcars, tank cars, etc.)
- Inspect rolling stock for defects or evidence of wear and compliance with industry standards.
- Inspect lading for shifting loads, clearances, and compliance with rules.
- Inspect rolling stock damaged in derailments or collisions.
- Conduct pre-trip inspections including all air brake test, fuel, etc.
- Follows all company SOPs, AAR and FRA rules.
- Maintain good working relationships with our customers, service partners and Harbor management.
- Participate in weekly, monthly, and all Safety Meetings.
- Adhere to and support all company policies.
- Communicate regularly with supervisors to ensure that objectives are being met.
- Physically walks locations on a frequent basis to assist and administer the removal of litter, debris, cigarette butts, etc. from the grounds. Ensures the shop, maintenance, and storage areas are clean and maintained at all times.
- Perform special projects as directed by superiors.
- Ensures that storage areas always remain locked when not in use.
- Performs any and all additional duties assigned by management.

QUALIFICATIONS

Must meet all physical requirements and be able to take direction.

Work Hours: Full Time. Weekly schedule may change as required. May be necessary to work weekends. Must be willing to work overtime as needed. On call 24 hours a day.

Equipment Requirement: Required to wear back support belt, gloves, eye and ear protection, hard hat, work boots, and other necessary safety equipment as tasks dictate.

Education and Experience: Required to have high school diploma or equivalent.

Language Skills: Ability to read, write, and communicate English fluently and professionally. Ability to effectively communicate with and present information to all levels of employees, contractors, vendors, partners, owners and other inter-company divisions.

Mathematical Skills: Requires basic analytical and quantitative skills with the ability to solve basic mathematical problems.

Reasoning Skills: Ability to define problems, collect data, establish facts and draw valid conclusions.



PHYSICAL REQUIREMENTS

- Constant need (80% to 100% of the time) to be on feet.
- Have constant need (80% to 100% of the time) to perform the following physical activities:
 - Bend/Stoop/Squat/Kneel Pick up debris, etc.
 - Climb Stairs or ladder Routine duties require access to all levels of railcars.
 - Push or Pull Move equipment, open and close doors, etc.
 - Reach Above Shoulder Stock and remove files, parts, and or equipment.
 - Grasp/Grip/Turning Handle tools and equipment, etc.
 - Finger Dexterity Handle tools and equipment, type, etc.
- Lifting/carrying (supplies, files, parts, etc.):
 - 25 – 75 lbs. Frequent need (10% to 20% of the time)
 - 1 – 35 lbs. Constant need (80% to 100% of the time)

NOTE: Lifting and carrying of weights exceeding 50 lbs. is often accomplished with assistance from one or more persons and while wearing the required, appropriate safety equipment. Examples of heaviest items lifted include knuckles, brake beams, and uncoupling levers that weigh approximately 25 to 50 lbs. etc.

Reliable transportation is required at all times. Must possess and maintain a valid driver's license at all times. Employee must be willing to take calls and report to work at any hour of the day or night. Out of town travel may be required.

VISION REQUIREMENTS

- Constant need (80% to 100% of the time) to observe areas needing attention/correction. Read cautionary labels; respond to written instructions from staff.
- Constant need (80% to 100% of the time) to see things clearly beyond arm's reach. Observe and assist in general maintenance; observe problems throughout property.
- Constant need (80% to 100% of the time) to be able to differentiate common railroad signaling colors (red, green, yellow and blue).

HEARING REQUIREMENTS

- Essential. Must be able (80% to 100% of the time) to hear things clearly and be able to receive verbal instructions.

SPEAKING REQUIREMENTS

- Constant need (80% to 100% of the time) to verbally communicate with the staff, partners, vendors, etc.

WORKING ENVIRONMENT

- Outdoors (80% to 100% of the time), all conditions, often for extended periods of time.
- Exposure (50% to 90% of time) to paint fumes, lubricants, dust, loud noises, etc. Example: repair of railcars and switching will be close by the work area.
- Employee may be required to travel to multiple locations throughout the United States and often to walk various areas which can be up stairs, noisy, dirty, uneven, or dark. Out of town travel may be required.



REASONING DEVELOPMENT

- **HIGH.** Must be able to apply principles of logical thinking to a variety of practical situations and accurately follow standardized procedures that may occasionally involve minor deviations. Needs ability to think rationally beyond a specific set of instructions.

DISCLAIMER

This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.

HARBOR RAIL SERVICES COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER (M/F/D/V)

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